



COMMUNITY ACTION, INC.

2018 - 2019 ANNUAL REPORT



Contact Us!

www.jccap.org | (814) 938-3302 | execmgmt@jccap.org

Organization

Executive Management

Susan K. Fusco, *Executive Director*

Robert A. Cardamone, *Special Project Manager*

Rodney B. Rhodes, *Planning Director*

Manette Setree, *Community Services Director*

Donna L. States, *Controller*



Jefferson County Office

105 Grace Way

Punxsutawney, PA 15767

Phone: (814) 938-3302

Toll Free: (800) 648-3381

Fax: (814) 938-7596

Clarion County Office

30A South Sheridan Road

Clarion, PA 16214

Phone: (814) 226-4785

Toll Free: (800) 997-7661

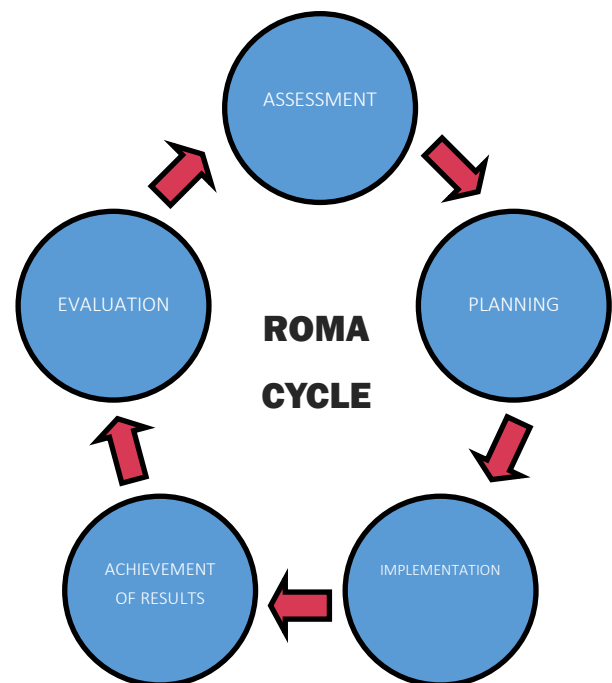
Fax: (814) 223-4083

Mission

Community Action, Inc. will be a community catalyst to provide and coordinate activities which promote family self-sufficiency and advance community prosperity.

Vision

Community Action, Inc. will be recognized as a premier organization dedicated to solving the social and economic problems of the community.



✉ contact@jccap.org

🌐 www.jccap.org

📘 <https://www.facebook.com/JeffersonClarionCAP/>

🌐 <https://www.linkedin.com/company/community-action-inc-/about/>

Board of Directors



Back Row: Commissioner Wayne Brosius; Richard Fetterman (President); Lori Brown; Lee Stewart (Treasurer); and Ron Wilshire (Vice President)

Front Row: Granville Carter; Rebecca Mitchell; Renee Vowinckel; Robin Lutz (representing Senator Scott Hutchinson); Pam Johnson (Assistant Secretary); Debra Shook; and Zachary Ankeny (representing Representative Cris Dush).

Missing: Mayor Richard Alexander; Commissioner Jack Matson; Helen Newman; Wendy Veitz; Representative Donna Oberlander; and Amy Ortz.

Directors

Clarion County	Jefferson County
<p>Low-Income Representatives</p> <p>Lori A. Brown, <i>Clarion County Housing Authority</i></p> <p>Wendy Veitz</p> <p>Renee Vowinckel, <i>Pennies From Heaven</i></p> <p>Elected Public Officials</p> <p>Wayne Brosius, <i>Clarion County Commissioner</i></p> <p>Scott E. Hutchinson, <i>State Senator</i></p> <p>Donna R. Oberlander, <i>State Representative</i></p> <p>Private Sector</p> <p>Amy Ortz, <i>Clarion County Assistance Office</i></p> <p>Lee N. Stewart, <i>Burns & Burns</i>³</p> <p>Ronald J. Wilshire, <i>Clarion University of Pennsylvania</i>²</p>	<p>Low-Income Representatives</p> <p>Helen Newman, <i>Jefferson County Area Agency on Aging</i></p> <p>Debra Shook, <i>Jefferson County Housing Authority</i></p> <p>Pamela M. Johnson, <i>Jefferson-Clarion Head Start, Inc.</i>⁴</p> <p>Elected Public Officials</p> <p>Richard Alexander, <i>Mayor of Punxsutawney</i></p> <p>Cris Dush, <i>State Representative</i></p> <p>Jack Matson, <i>Jefferson County Commissioner</i></p> <p>Private Sector</p> <p>Granville E. Carter, <i>Carter Bianco, LLP</i></p> <p>Richard G. Fetterman, <i>Shriners of North America</i>¹</p> <p>Rebecca Mitchell, <i>Jefferson County Assistance Office</i></p>

President¹ | Vice-President² | Secretary/Treasurer³ | Assistant Secretary⁴

Executive Director's Message

Lessening the effects of poverty on families is the fundamental purpose of Community Action, Inc.'s (CAI) work and includes assisting families overcome barriers and empowering families to achieve self-sufficiency, as well as partnering with the community and collaborating with others to solve local problems. The direct services we provide are summarized in this report, however our community involvement and partnerships are our best and most enduring means of helping people and changing lives.



Susan Fusco -- Executive Director of Community Action, Inc.

Community Action, Inc. is honored by the trust and support we receive from our partners and we remain committed to our mission and vision. Together, we can continue helping families and the community prosper. I am grateful for the confidence and encouragement provided to me as I fill the shoes of CAI's retired Executive Director. It has been a year of growth for the organization and for me personally. A year in which more youth initiatives were developed and CAI's dedicated staff worked diligently to support new and expanding goals.


I look forward to the future and identifying more opportunities for partnerships which allow our communities to grow and retain our most valuable resource and leaders of tomorrow – our youth. Working together, we can enable our children and communities to prosper through developing positive relationships, training for local, vocational, living-wage jobs, and recognizing the advantages our local communities offer.

I thank you for your support and ask you to join CAI in empowering families, inspiring children, and striving to make our communities forever homes for our youth and visitors.

Warmest regards!


Susan K. Fusco

Activities/Services




Weatherization Assistance Program ●●●
Reduces household energy costs by increasing energy efficiency and improving the health and safety of each resident.

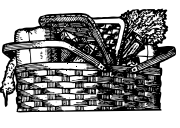
Crossroads ●●
Helps domestic violence victims and their children remain safe by providing emergency shelter, 24 hour hotline, community and school educational programs, options counseling, legal advocacy, and group support.




Medical Assistance Transportation Program ●●
Non-emergency transportation to Medical Assistance (MA) covered appointments for Jefferson County MA recipients who do not have transportation available to them.




Food Assistance ●●
Food pantry provides emergency food assistance. SNAP provides assistance to eligible families to supplement monthly food expenses.




Emergency Shelter ●●
The emergency shelters offer a safe place to stay for homeless individuals and families, while providing case management and assistance in searching for adequate housing.




Adult Education ●●
Helps individuals prepare for the high school equivalency test (GED or HiSET) by providing instruction that improves reading/math/computer skills; enhances job readiness; and encourages career exploration or advanced training options.



Transitional Housing ●●
Designed as a bridge from homelessness to self-sufficiency and provides case management, assistance in finding permanent housing, budget counseling, and assistance with applications for other services.




VITA ●●
Provides free income tax preparation for individuals whose income is less than \$56,000 annually.



Regional Veterans Services ●●
Helps homeless veterans and their families, or those at risk of homelessness, by providing case management and a long term goal of housing stability and economic independence.




Housing for Homeless and Disabled Persons ●●
Provides permanent supportive housing to homeless and disabled people, providing them with case management, budget counseling, and help with established financial resources.



Work Ready ●●
Provides barrier remediation and case management to help families move toward economic independence.



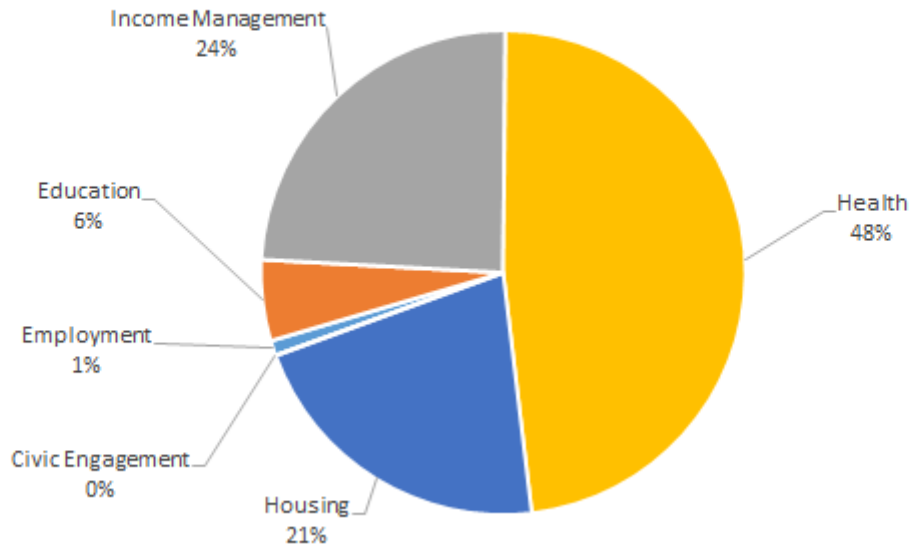
Senior Corps ●●●
Utilizes the talents of volunteers age 55 and over to meet community needs. Volunteers mentor children, conduct environmental tests, perform clerical duties, assist the elderly, tutor adults, and much more.




Consumer Data

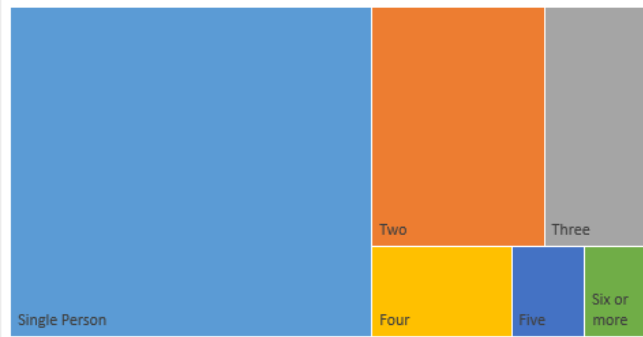
July 1, 2018—June 30, 2019

Individuals Served

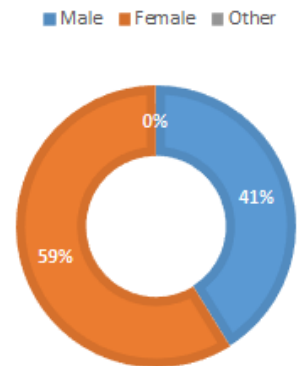


*Numbers reflect consumers receiving more than one service.

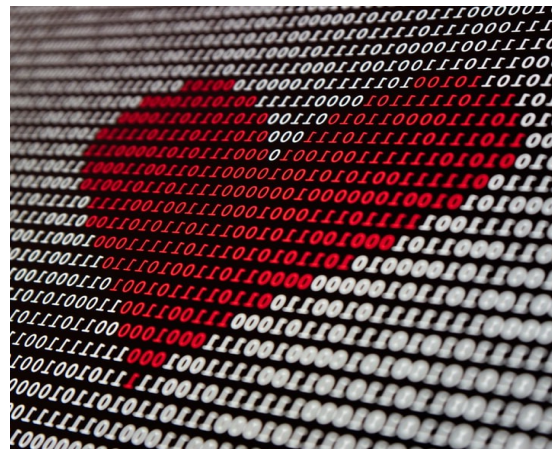
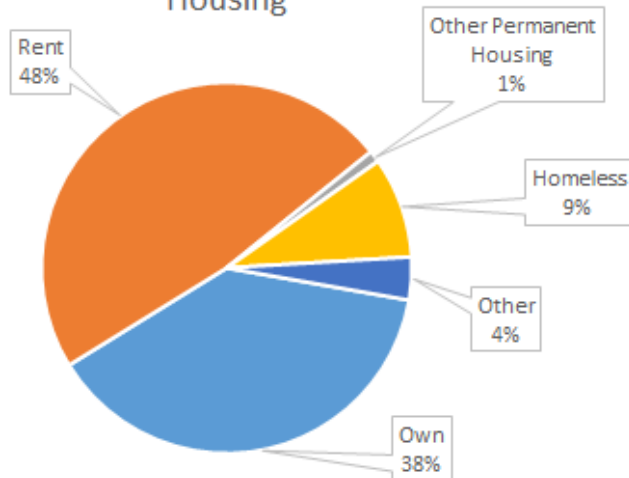
Family Size



GENDER



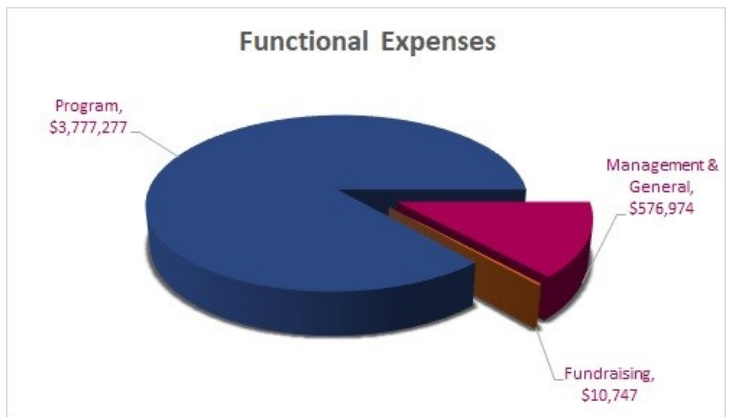
Housing



Financial Information

June 30, 2019

Support and Revenues		Assets	
Federal/State	\$1,931,171	Cash	\$817,860
Fee for Service	\$2,029,409	Grants	\$349,060
Contributions	\$121,700	Other	\$537,676
In-Kind	\$103,408	Investments	\$45,675
Special Events	\$1,661	Inventory	\$4,314
Other Income	\$0	Prepaid	\$67,718
Consumer	\$0	Total	\$1,867,303
IT services	\$174,994	Property	\$537,656
Rental	\$28,722	Total Assets	\$2,404,959
Investment	\$230	Current Liabilities	
Miscellaneous	\$42,028	Accounts Payable	\$150,549
Total Revenues	\$4,433,323	Accrued Taxes	\$66,964
Expenses		Accrued Salaries	\$150,010
Administrative & Fiscal Services	\$17,314	Deferred	\$42,900
Administrative Fee	\$7,204	Accrued expenses	\$28,613
Advertising & Publications	\$2,274	Security Deposits	\$385
Auto Expenses	\$7,017	Total Current	\$493,421
Client Travel & Assistance	\$1,068,144	Net Assets	
Contracted Services	\$126,311	Unrestricted	\$1,893,569
Depreciation	\$13,580	Temporarily Restricted	\$71,969
Employee Benefits	\$279,772	Permanently Restricted	\$0
Equipment Rental & Maintenance	\$2,616	Total Net Assets	\$1,965,538
Federal Taxes	\$15,737	Total Liabilities & Net Assets	\$2,404,959
Food & Meals	\$6,258	Assets vs. Liabilities	\$0
Fundraising	\$0		
Housing Assistance	\$96,103		
Information Technology	\$8,675		
Insurance	\$31,758		
Licenses & Registration	\$15,993		
Meetings	\$1,001		
Miscellaneous	\$5,603		
Occupancy	\$80,347		
Other Consumer Support	\$15,310		
Payroll Taxes	\$110,082		
Postage & Shipping	\$5,421		
Printing & Publications	\$4,403		
Rental Property Expenses	\$1,444		
Salaries & Wages	\$1,479,574		
Small Equipment & Tools	\$996		
Software	\$4,050		
Supplies	\$32,152		
Telephone	\$52,680		
Training / Technical Assistance	\$1,095		
Travel	\$39,246		
Utilities	\$27,082		
Volunteer Recognition	\$7,280		
Weatherization Services	\$695,068		
Total Expenses	\$4,261,590		



Community Support

History of Community Action, Inc.

- The Community Action movement was created as a result of the Economic Opportunity Act of 1964 and administered by the federal Office of Economic Opportunity (OEO). National OEO Directors have included Sargent Shriver and Donald Rumsfeld.
- Local Community Action Agencies were created to fight the "War on Poverty".
- Community Action, Inc. (formerly known as Jefferson-Clarion County Economic Opportunity Association, Inc.) was established in 1965 as a private, non-profit charitable 501(c)(3) corporation and has been designated by the Boards of Commissioners of Clarion and Jefferson Counties to serve as a multi-purpose administering and service delivery entity for a variety of anti-poverty, social, and/or humanistic programs.
- Community Action, Inc. has served the Clarion and Jefferson County area continuously since inception.
- Community Action, Inc. has been instrumental in locally creating programs such as: VISTA, the Job Corps, Neighborhood Youth Corps, Legal Services, Head Start, Foster Grandparent Program, Green Thumb, Weatherization Programs, TEFAP, Employment and Training Programs (CETA and JTPA), Older Americans Act, Women, Infants and Children (WIC), and Federal Housing Programs, which along with many new programs, continue today.
- Community Action, Inc. is governed by a local 18 member tripartite Board of Directors.

Support Wish List

- | | | | |
|-------|---|---------|---|
| \$70 | Provides a family one hour of budget counseling. | \$675 | Provides an individual materials and instruction to prepare for the High School Equivalency Test. |
| \$100 | Provides a child clothing/holiday gifts. | | |
| \$250 | Provides a family of four food for one week. | \$725 | Provides a family housing for one month. |
| \$300 | Provides a family utility assistance for one month. | \$750 | Provides domestic violence victims shelter for one month. |
| \$350 | Provides a homeless person shelter for 30 days. | \$1,050 | Provides a family one year of case management. |

Local funds are vital to helping families in Clarion and Jefferson Counties. To help us help others in your community, please return this form and your contribution to one of our locations. A secure donation can also be made through our website at www.jccap.org.

**Community Action, Inc., 105 Grace Way, Punxsutawney, PA 15767
or 30A South Sheridan Road, Clarion, PA 16214**

YES, I/We want to support Community Action, Inc. and local families through this tax deductible gift of:

\$25 _____ **\$50** _____ **\$100** _____ **\$200** _____ **\$500** _____ **\$1,000** _____ **other \$** _____

[] Please use my donation where it will help most, or [] please use my donation for _____

[] I would like to volunteer my time. My interests are _____

Name _____ Phone _____

Address _____

Email _____

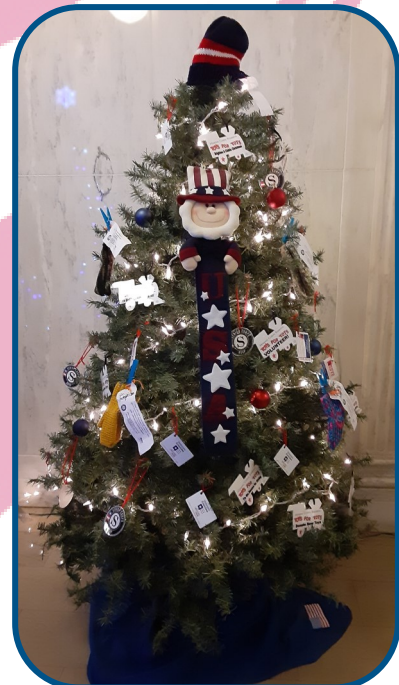
Your donation may be tax deductible. Tax deductible means you can deduct the contribution on your federal income tax return because Community Action, Inc. is a 501(c)(3) tax exempt charitable corporation.

The official registration and financial information of Community Action, Inc. may be obtained from the Pennsylvania Department of State by calling toll free, within Pennsylvania, 1-800-732-0999. Registration does not imply endorsement.

Services are provided without regard to race, color, religious creed, disability, ancestry, national or ethnic origin (including limited English proficiency), age, sex/gender (including pregnancy, childbirth, or related conditions), actual or perceived gender identity or expression, sexual orientation, lifestyle, political beliefs, union membership, participation or decision to refrain from participation in protected labor activities, marital status, familial status, parental status, military service, veteran status, genetic information, AIDS or HIV status, citizenship, possession of a General Equivalency Diploma (GED) instead of a high school diploma, use of a guide or support animal or because the user is a handler or trainer of guide or support animals, stereotypes or assumptions, whether the person is a victim of violent crime (including domestic violence), or other characteristics protected by federal or state law. No consumer will be subjected to hate speech. Additionally, no person will retaliate against an individual for complaining about discrimination, filing charges, or participating in an investigation or lawsuit regarding discrimination.

This document was financed in part by a grant from the federal Department of Health and Human Services under the Administration of the Commonwealth of Pennsylvania, Department of Community and Economic Development.

Community Involvement





Thank You!

Community Action, Inc.

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